

DRESS CODE FOR VOLUNTEERS

Volunteers entering any TDOC location are encouraged to dress comfortably and in casual attire but are expected to comply with the following basic dress requirements. Wardens may further define these requirements in local policy.

Clothing shall fit in an appropriate manner. Clothing appearing to be too large or too small for the wearer, which creates obvious gaps or exposure, or would present a hazard to the wearer will be rejected by the shift supervisor. Volunteers must wear undergarments. (Samples of undergarments deemed inappropriate are thongs and water brassieres.) Appropriate footwear to provide basic foot protection shall be required while on institutional grounds. Open toe shoes, sandals, steel-toed shoes, shower shoes, and flip-flops, are all prohibited. Shorts or skirts are permitted provided the leg is covered to within three inches above the knee in a standing position with the garment worn in the position in which it is intended to be worn.

The below listed types of clothing are specifically prohibited throughout the year:

1. Garments manufactured from spandex or spandex-type fabrics
2. Any clothing that is transparent or translucent in nature
3. Sleeveless shirts and blouses
4. Dresses or clothing exposing a bare chest or midriff
5. Camouflage attire – any color
6. Worn or tattered clothing with holes
7. Clothing with logos that contain pictures, slogans, or vulgarity; or contain signs or symbols of security threat groups (STG); or any clothing determined by the processing officer to be associated with any STG. The association may be made by color combination, designs, or logos affixed to the clothing, or the manner in which the clothing is worn.
8. Splits in dresses or skirts that extend three inches above the knee, or slits which cause the entire dress or skirt to be above three inches above the knee, will not be permitted.
9. Bandanas
10. Volunteers may not wear excessive clothing such as two pairs of pants or an extra shirt under their top layer of clothing. This prohibition is necessary in order to prohibit the exchange of clothing between inmates and visitors.
11. Prosthesis, artificial limbs (plastic or other substances), cardiac pacemakers, defibrillators, oxygen tank and/or wheelchair (battery powered as well) shall be allowed, but the volunteer may be required to present medical documentation which shall be maintained in the hard copy file.

All volunteers must also comply with the rules and guidelines in the institutional visitor's handbook.

NOTE: Volunteers shall keep copies of Policy #507.01 and the institutional visitor's handbook