



Spring 2018

Thank you for your interest in New Song Christian Academy. We believe 2018-19 will be a transformative year for our students, and we want you to have all you need to be on board!

**Registration for ALL families begins February 6 and will continue until classes are full. First priority will be given to current families as well as those with fully-completed applications and paid fees. Once classes are full, students will be placed on a waiting list.**

You may return your application, forms and fees by email, snail mail or in person; Tuesdays - Fridays from 10 a.m.-3 p.m. are a great time to bring your papers in and say hello.

- All** pages of the Family Application complete with all signatures
- Monthly Bank Draft form complete, signed with a voided check (a new voided check is required from ALL families each year). Bank Draft **is the required method** of payment for tutorial fees and supply fees.
  - **Did you select which of the two dates you'd like your payment to be drafted?**
- Registration Fee for each student
- Application Fee for each new-to-NSCA student
- Pastoral Reference form for all new families or families who have changed churches since April 1, 2017 (should be mailed separately)
- Academic Reference for all new 2nd - 10th Grade students (should be mailed separately)
- High School: we need a copy of your Umbrella School registration confirmation

**Please note: Any missing information and/or fees will slow your registration process.**

**What you can expect next:**

- Once all documents and fees are submitted, NSCA will review your application for completeness.
- NSCA will communicate the status of your application within 30 days of submission.
- References will be checked.
- ALL incoming Middle School and High School families will be scheduled for a family interview with the student and both parents and the Middle School and High School Director.
- New Elementary families may be contacted for a family interview.
- Enrollment will be confirmed via email or snail mail to the Primary Family Contact email address provided.

We appreciate your prayerful consideration of our partnering with you in your homeschooling journey. For more information, visit [newsongnashville.com/nsca](http://newsongnashville.com/nsca) or call 615/377-8037. We also welcome you to visit us in person to see our campus and ask questions.

Sincerely,

NSCA Administrative Team



Check one:  Returning Family  New Family      How did you hear about NSCA? \_\_\_\_\_

**Family Information**

Last Name	First Name	Gender (Circle)	Grade Applying For	NSCA Use: 3rd Elective
		M / F		<input type="checkbox"/>
		M / F		<input type="checkbox"/>
		M / F		<input type="checkbox"/>
		M / F		<input type="checkbox"/>
		M / F		<input type="checkbox"/>

*To enroll more than five students or to include secondary parent contact information, please attach a separate sheet.*

Family Last Name: \_\_\_\_\_ Father: \_\_\_\_\_ Mother: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City, State, Zip

**Primary Family Contact**  
(check one)

Father Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Mother Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Phone number you prefer be listed in the NSCA directory in RenWeb (viewable by all families): \_\_\_\_\_

**Returning Families: Has any contact information changed since last year?    Yes     No**

**Occupation Information**

Father's Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Mother's Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

**Home Church Information**

Home Church: \_\_\_\_\_ Attended Since Year\*: \_\_\_\_\_ Church Phone: \_\_\_\_\_

Pastor's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Youth/Children's Pastor's Name: \_\_\_\_\_ Email: \_\_\_\_\_

I/We commit that my/our family will be regular attenders at a life-giving, Bible-believing church while at NSCA.

*\*New Families or if you have changed churches since 4/1/17: Enclosed Pastoral Reference must be completed by one of the above pastors.*

**Emergency Contact Information**

Emergency Contacts: (name/phone) \_\_\_\_\_

(name/phone) \_\_\_\_\_

**NSCA Use:**

Amount: \_\_\_\_\_

Fees Included: \_\_\_\_\_

Check # \_\_\_\_\_ Cash

Date Rec'd \_\_\_\_\_

Renweb

- Application Invoice
- Registration Invoice
- Supply Fee Invoice
- Tutorial Fee Invoice
- Template
- Supply Fee ACH Date: \_\_\_\_\_

**Oldest Student Information**

First and Last Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Has he/she ever been in a classroom environment?  Yes  No Applying for grade: \_\_\_\_\_

Transferring from another school/tutorial?  Yes  No If yes, institution name: \_\_\_\_\_

Guidance Counselor/Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

**Health Information**

Check all that apply to this child and explain:

Life-threatening allergies (medicine, food, insects): \_\_\_\_\_

Non-life-threatening allergies: \_\_\_\_\_

Does this child carry an Epi Pen?  Yes  No *NSCA/NSCF cannot guarantee an allergy-free environment. Please do not send expired Epi Pens to school with your children. NSCA is required to call 911 if an Epi Pen is administered on campus. Any associated medical charges will be the responsibility of the parent.*

Regular medications student carries to be taken while on campus: \_\_\_\_\_

Medicines NSCA may administer to this student (check all that apply):  Ibuprofen  Acetaminophen  Benadryl

*To help us know your child, please answer the following questions honestly. Withholding information that comes to light after your child is enrolled at NSCA may result in the immediate dismissal of him/her while completing your financial obligation. If you require additional space to explain, please attach a separate sheet of paper.*

Has he/she repeated or skipped a grade? If yes, please explain:

Does he/she have any academic challenges, learning disabilities or disorders (diagnosed or undiagnosed)? If yes, please explain:

:

Please check all that apply to this child and explain below

Social Anxiety  Behavior/Emotional Problems  Autism/Sensory Processing Disorder/OCD

Rate this child's emotional stability on a scale of 1-10 with 1 being "very emotionally unstable: and 10 being "highly emotionally stable:"

1 2 3 4 5 6 7 8 9 10 Please explain your answer, including any emotional triggers he/she may have:

Has he/she had any social conflicts with other students, faculty or church leadership (bullying, cyber-bullying, discipline problems, detentions or suspensions, etc.)? If yes, please explain:

**Second Oldest Student Information**

First and Last Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Has he/she ever been in a classroom environment?  Yes  No Applying for grade: \_\_\_\_\_

Transferring from another school/tutorial?  Yes  No If yes, institution name: \_\_\_\_\_

Guidance Counselor/Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

**Health Information**

Check all that apply to this child and explain:

Life-threatening allergies (medicine, food, insects): \_\_\_\_\_

Non-life-threatening allergies: \_\_\_\_\_

Does this child carry an EpiPen?  Yes  No *NSCA/NSCF cannot guarantee an allergy-free environment. Please do not send expired Epi Pens to school with your children. NSCA is required to call 911 if an Epi Pen is administered on campus. Any associated medical charges will be the responsibility of the parent.*

Regular medications taken while at school (that he/she carries): \_\_\_\_\_

Medicines NSCA may administer to this student (check all that apply):  Ibuprofen  Acetaminophen  Benadryl

*To help us know your child, please answer the following questions honestly. Withholding information that comes to light after your child is enrolled at NSCA may result in the immediate dismissal of him/her while completing your financial obligation. If you require additional space to explain, please attach a separate sheet of paper.*

Has he/she repeated or skipped a grade? If yes, please explain:

Does he/she have any academic challenges, learning disabilities or disorders (diagnosed or undiagnosed)? If yes, please explain:

:

Please check all that apply to this child and explain below

Social Anxiety  Behavior/Emotional Problems  Autism/Sensory Processing Disorder/OCD

Rate this child's emotional stability on a scale of 1-10 with 1 being "very emotionally unstable: and 10 being "highly emotionally stable:"  
1 2 3 4 5 6 7 8 9 10 Please explain your answer, including any emotional triggers he/she may have:

Has he/she had any social conflicts with other students, faculty or church leadership (bullying, cyber-bullying, discipline problems, detentions or suspensions, etc.)? If yes, please explain:

**Third Oldest Student Information**

First and Last Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_  
Birthdate: \_\_\_\_\_ Has he/she ever been in a classroom environment?  Yes  No Applying for grade: \_\_\_\_\_  
Transferring from another school/tutorial?  Yes  No If yes, institution name: \_\_\_\_\_  
Guidance Counselor/Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

**Health Information**

Check all that apply to this child and explain:

- Life-threatening allergies (medicine, food, insects): \_\_\_\_\_
- Non-life-threatening allergies: \_\_\_\_\_

Does this child carry an EpiPen?  Yes  No *NSCA/NSCF cannot guarantee an allergy-free environment. Please do not send expired Epi Pens to school with your children. NSCA is required to call 911 if an Epi Pen is administered on campus. Any associated medical charges will be the responsibility of the parent.*

Regular medications taken while at school (that he/she carries): \_\_\_\_\_

Medicines NSCA may administer to this student (check all that apply):  Ibuprofen  Acetaminophen  Benadryl

*To help us know your child, please answer the following questions honestly. Withholding information that comes to light after your child is enrolled at NSCA may result in the immediate dismissal of him/her while completing your financial obligation. If you require additional space to explain, please attach a separate sheet of paper.*

Has he/she repeated or skipped a grade? If yes, please explain:

Does he/she have any academic challenges, learning disabilities or disorders (diagnosed or undiagnosed)? If yes, please explain:

:

Please check all that apply to this child and explain below

- Social Anxiety
- Behavior/Emotional Problems
- Autism/Sensory Processing Disorder/OCD

Rate this child's emotional stability on a scale of 1-10 with 1 being "very emotionally unstable: and 10 being "highly emotionally stable:"  
1 2 3 4 5 6 7 8 9 10 Please explain your answer, including any emotional triggers he/she may have:

Has he/she had any social conflicts with other students, faculty or church leadership (bullying, cyber-bullying, discipline problems, detentions or suspensions, etc.)? If yes, please explain:

**Fourth Oldest Student Information**

First and Last Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Has he/she ever been in a classroom environment?  Yes  No Applying for grade: \_\_\_\_\_

Transferring from another school/tutorial?  Yes  No If yes, institution name: \_\_\_\_\_

Guidance Counselor/Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

**Health Information**

Check all that apply to this child and explain:

Life-threatening allergies (medicine, food, insects): \_\_\_\_\_

Non-life-threatening allergies: \_\_\_\_\_

Does this child carry an EpiPen?  Yes  No *NSCA/NSCF cannot guarantee an allergy-free environment. Please do not send expired Epi Pens to school with your children. NSCA is required to call 911 if an Epi Pen is administered on campus. Any associated medical charges will be the responsibility of the parent.*

Regular medications taken while at school (that he/she carries): \_\_\_\_\_

Medicines NSCA may administer to this student (check all that apply):  Ibuprofen  Acetaminophen  Benadryl

*To help us know your child, please answer the following questions honestly. Withholding information that comes to light after your child is enrolled at NSCA may result in the immediate dismissal of him/her while completing your financial obligation. If you require additional space to explain, please attach a separate sheet of paper.*

Has he/she repeated or skipped a grade? If yes, please explain:

Does he/she have any academic challenges, learning disabilities or disorders (diagnosed or undiagnosed)? If yes, please explain:

:

Please check all that apply to this child and explain below

Social Anxiety  Behavior/Emotional Problems  Autism/Sensory Processing Disorder/OCD

Rate this child's emotional stability on a scale of 1-10 with 1 being "very emotionally unstable: and 10 being "highly emotionally stable:"  
1 2 3 4 5 6 7 8 9 10 Please explain your answer, including any emotional triggers he/she may have:

Has he/she had any social conflicts with other students, faculty or church leadership (bullying, cyber-bullying, discipline problems, detentions or suspensions, etc.)? If yes, please explain:

**Fifth Oldest Student Information**

First and Last Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Has he/she ever been in a classroom environment?  Yes  No Applying for grade: \_\_\_\_\_

Transferring from another school/tutorial?  Yes  No If yes, institution name: \_\_\_\_\_

Guidance Counselor/Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

**Health Information**

Check all that apply to this child and explain:

Life-threatening allergies (medicine, food, insects): \_\_\_\_\_

Non-life-threatening allergies: \_\_\_\_\_

Does this child carry an EpiPen?  Yes  No *NSCA/NSCF cannot guarantee an allergy-free environment. Please do not send expired Epi Pens to school with your children. NSCA is required to call 911 if an Epi Pen is administered on campus. Any associated medical charges will be the responsibility of the parent.*

Regular medications taken while at school (that he/she carries): \_\_\_\_\_

Medicines NSCA may administer to this student (check all that apply):  Ibuprofen  Acetaminophen  Benadryl

*To help us know your child, please answer the following questions honestly. Withholding information that comes to light after your child is enrolled at NSCA may result in the immediate dismissal of him/her while completing your financial obligation. If you require additional space to explain, please attach a separate sheet of paper.*

Has he/she repeated or skipped a grade? If yes, please explain:

Does he/she have any academic challenges, learning disabilities or disorders (diagnosed or undiagnosed)? If yes, please explain:

:

Please check all that apply to this child and explain below

Social Anxiety  Behavior/Emotional Problems  Autism/Sensory Processing Disorder/OCD

Rate this child's emotional stability on a scale of 1-10 with 1 being "very emotionally unstable" and 10 being "highly emotionally stable:"  
1 2 3 4 5 6 7 8 9 10 Please explain your answer, including any emotional triggers he/she may have:

Has he/she had any social conflicts with other students, faculty or church leadership (bullying, cyber-bullying, discipline problems, detentions or suspensions, etc.)? If yes, please explain:



**Additional Health Information**

Please check all that apply to your child(ren):

Which child(ren)?

- Asthma/Lung Problems \_\_\_\_\_
- Diabetes \_\_\_\_\_
- Diet/Special Restrictions/Eating Disorder \_\_\_\_\_
- Heart/Blood Pressure Problems \_\_\_\_\_
- Kidney/Urinary Problems \_\_\_\_\_
- Muscular/Orthopedic Problems \_\_\_\_\_
- Seizures \_\_\_\_\_
- Accidents, Surgeries, Hospitalizations \_\_\_\_\_
- ADD/ADHD \_\_\_\_\_
- Other \_\_\_\_\_

Please explain any area(s) checked above. Must any medications be taken at school?

**Preferred Medical Professionals**

Physician: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Dentist: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Hospital: \_\_\_\_\_

**Parent Signatures**

I/We have fully disclosed any **medical, social or behavioral issues my/our child(ren)** have been diagnosed with or that have been suggested by a medical professional, counselor, pastor or licensed teacher/school leader. I/We understand that failure to disclose all information may result in an immediate and permanent suspension of the child(ren) while I/we finish my/our full financial agreement. I/We understand that New Song Christian Academy reserves the right to refuse admission or re-enrollment or to place conditions on admission or re-enrollment of applicants.

Father's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Mother's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Family Information

*New families:* Are you new to homeschooling?  Yes  No If no, how many years have you homeschooled? \_\_\_\_\_

If "No", briefly describe what your approach has been to homeschooling (daily structure, major curriculum, etc.)

*New families:* Why have you chosen to homeschool?

*All families:* What are key values your family is desiring to impart to your child(ren)?

*All families:* Does anyone in your family have any special circumstances we should be aware of, e.g., death of parent, divorce, abuse, ailing grandparents in the home, etc.? If yes, please explain:

## Core Classes

NSCA offers the following classes as a part of the core curriculum for Middle School students:

- Bible
- History
- Language Arts
- Science

## Elective Classes

Read the Elective Course Descriptions below and write two (2) or three (3) electives in order of preference. Two electives are included in tutorial fees, and a third is available for an additional charge. Contact the Middle School Director at [dcavery@newsongnashville.com](mailto:dcavery@newsongnashville.com) with questions.

Oldest MS Student Name: \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

2<sup>nd</sup> MS Student Name: \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## Elective Course Descriptions

### Art

Art is taught by Mrs. Kenitzer, who has been a part of NSCA for over 16 years. Students will have the opportunity to experience many different types of art, from ceramics to printmaking and so much more. There is never a boring day in this class!

### Math

Saxon math is offered for those who would like to round out their academic requirements. For most students, 6<sup>th</sup> Grade studies Math 7/6, 7<sup>th</sup> Grade studies Algebra 1/2(similar to Pre-Algebra), and 8<sup>th</sup> Grade studies Algebra 1; a placement test is available to more accurately place students. Math is an extremely beneficial class to take, but parents and students should note that instruction will also need to be done at home. While a good quantity (and quality) of instruction will happen at NSCA, there is no way to cover everything or give all the help needed in two days per week. Many students greatly benefit from the in-class instruction and are able to test out of high school Algebra I upon graduation from NSCA.

### Spanish

NSCA offers Spanish I, Spanish II, and Spanish III. Students are required to complete the previous course before enrolling in the next. Our Spanish courses are designed to allow students to test out of a minimum of high school Spanish I upon completion of NSCA's Spanish III. This is a fast-paced but extremely fun and beneficial class taught by veteran and NSCA founding tutor, Señora Weaver.

### Study Hall

Study Hall is available to those students wishing to have time on-site to work on homework or get a little extra help from the supervising tutor.

### Yearbook (8<sup>th</sup> grade ONLY and by approval)

Students will partner with a tutor sponsor to help in aspects of our yearbook design, administration, and picture-taking. This class is limited to four (4) students.

## Extended Care Needed

Due to having a Middle School child in a 6<sup>th</sup> Period class, I have an Elementary student(s) who will need Extended Care (see Schedule of Fees for cost).



**Core Classes – Wednesday/Friday**

NSCA requires students attend the following four (4) classes on Wednesdays and Fridays as a part of the core curriculum:

- Bible
- English/Literature
- History/Humanities
- Science

*Important note:* Credit requirements for your child(ren) should be continually monitored with your umbrella school. NSCA is not responsible for ensuring your child(ren) take the courses required to obtain their High School Diploma.

**Proposed Schedule (Subject to change)**

	1st period	2nd period	3rd period	4th period	Lunch	5th period	6th period	7th period
	8:15 – 9:00 a.m.	9:05 – 10:00 a.m.	10:05 – 11:00 a.m.	11:05 – 12:00 p.m..	12:00 – 12:30 p.m.	12:35 – 1:30 p.m.	1:35 – 2:30 p.m.	2:35 – 3:30 p.m.
<b>9th</b>	Bible	World Geography	English 1	Algebra 1	Lunch	Biology	Spanish 1	Health and Wellness
<b>10th</b>	Bible	English 2	World History	Physical Science	Lunch	Geometry	Speech 1	Spanish 2

**Elective Classes**

Read the Elective Course Descriptions below and write two (2) or three (3) electives in order of preference. One elective is included in tutorial fees, and a second and third are available for an additional charge. Contact the High School Director at [dcaveny@newsongnashville.com](mailto:dcaveny@newsongnashville.com) with questions.

Oldest HS Student Name: \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

2<sup>nd</sup> HS Student Name: \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Elective Course Descriptions**

**Health and Wellness**

**Math**

- Algebra 1
- Geometry

**Foreign Language**

- Spanish 1
- Spanish 2

Note: Students are required to complete the previous course before enrolling in the next.

**Speech 1**

**Study Hall** Study Hall is available to those students wishing to have time on-site to work on homework or get a little extra help from the supervising tutor.



**Parent Agreement**

- I/We commit to fulfill my Financial Agreement including in the event of early withdrawal. I will pay all Tutorial and other fees on time.
- I/We commit to help my child complete all assignments and special projects (e.g., Science Fair).
- I/We commit to support the vision, purpose and values of New Song Christian Fellowship.
- I/We commit to register my child(ren) with an umbrella school program of my/our choice.
- I/We commit to attend NSCA Parent Meetings/Teacher Conferences as requested.
- I/We commit to support and uphold the authority of the faculty and staff of NSCA.
- I/We commit that my family will be regular attenders at a life-giving, Bible-believing church.
- I/We commit to purchase the books and materials needed for all classes.
- I/We commit our family to participate in volunteer service to NSCA.
- I/We understand that completing this application does not guarantee enrollment at NSCA.

Father's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Umbrella Information**

NSCA students must be registered with a valid, State of Tennessee-approved umbrella school per the Tennessee Home School law (Tennessee Homeschool Annotated 49-6-3050). NSCA is a ministry of New Song Christian Fellowship, a chartered Foursquare Church. NSCA is not a school and does not maintain permanent records or provide standardized testing. As such, you, the parent(s), are responsible to keep permanent records and make arrangements for standardized testing for your child(ren). The umbrella school will keep the permanent records for student(s). Progress reports issued by NSCA become the sole property of the parent. It is the parent's responsibility to report all educational information to the umbrella school. The State of Tennessee requires all students between the ages of 6 and 18 to be enrolled with an umbrella school.

We are registered with this umbrella school: \_\_\_\_\_

Father's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Release Form**

"In the event my child becomes seriously ill or injured while on the New Song Christian Fellowship (NSCF) campus or while attending a related event, I agree that the NSCF authorities shall first make an effort to contact the responsible parent or guardian. If the student's parent or guardian cannot be reached or if NSCF authorities believe my child's condition requires emergency medical attention, NSCF authorities will use their own discretion in contacting a properly licensed and practicing physician and will follow his/her instructions. If, in the opinion of a properly licensed practicing physician, my child needs medical or surgical services which require my consent before being supplied and I cannot be reached, I hereby authorize, appoint and empower the NSCF authorities to furnish on my behalf such written or oral authorization as may be required. Further, I release the NSCF and Foursquare Church employees, trustees and New Song Christian Fellowship and Academy from any liability which may arise from the giving of such authorization, it being my desire that my child be furnished with such medical or surgical services as soon as reasonably possible after the need arises. I understand that NSCA is not an allergy-free environment. I understand that Epi Pens will be administered by NSCF staff or parent volunteers because no registered nurse is on campus. I grant permission for my child to be on campus and attend all off-site events, and I grant permission for my child to be allowed to ride in a vehicle of another parent or staff member without liability to the driver, to NSCF or Foursquare and its staff. Also, the image or voice of my child may be published in yearbooks, school web-sites or printed materials without liability."

Father's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Financial Agreement

New Song Christian Academy has a number of ongoing expenses, such as faculty and administrative salaries and supplies. In order to maintain these services throughout the year, it is essential that NSCA's annual income from tutorial and other fees be consistent based on people's commitment to the program. Because of this, we have established the following policies:

### Fees

1. Students registering before June 15 must pay the New Student Application and Registration fees at the time of registration.
2. Supply Fees may be paid between the time of registration and June 15. Any fees not paid by June 15 will be automatically drafted from your account on June 15.
3. Students registering after June 15 must pay New Student Application, Registration, and Supply fees at the time of registration in order to be enrolled. Initial: \_\_\_\_\_

### Mid-Year Enrollment

4. Students enrolling in August, September and October:
  - Pay full Supply Fees, which are due at the time of registration
  - Pay the full yearly Tutorial Fees amount distributed evenly over the months remaining until the end of the school year
5. Students enrolling in November and December:
  - Pay full Supply Fees, which are due at the time of registration
  - Pay prorated yearly Tutorial Fees amount distributed evenly over the months remaining until the end of the school year
6. Students enrolling after Christmas Break:
  - Pay half Supply Fees, which are due at the time of registration
  - Pay prorated yearly Tutorial Fees amount distributed evenly over the months remaining until the end of the school yearInitial: \_\_\_\_\_

### Tutorial fees Payments

7. Automatic Bank Draft (ACH Debit) is **required** for monthly tutorial fees payments. Drafts will be processed on your choice of either the 1<sup>st</sup> or 15<sup>th</sup> of each month (August through May).
8. Any bank fees incurred by NSCA for ACH Debits returned as unpaid will be assessed to your customer account.
9. If your ACH Debit is returned as unpaid, NSCA will re-debit your account for the Tutorial Fees plus bank fee within three business days after receiving the return notice. Initial: \_\_\_\_\_

### Student Early Withdrawal

10. If a student withdraws before the NSCA school year begins, school fees already paid (Application, Registration, Supply and Tutorial fees) are non-refundable.
11. If a student withdraws after the NSCA school year has begun but on or before Oct. 31, *75% of the remainder of the first semester* (August - December) Tutorial Fees will be due.
12. If student withdraws on or after Oct. 31, *75% of the remainder of the full year Tutorial Fees* (August-May) tutorial fees will be due. Initial: \_\_\_\_\_

### Pre-paid Tutorial Fee Refunds

13. If a student withdraws before August 1, *75% of pre-paid Tutorial Fee* is refundable.
14. If a student withdraws between August 2 and beginning of the NSCA school year, *50% of pre-paid Tutorial Fee* is refundable.
15. If a student withdraws after the NSCA school year begins, *pre-paid Tutorial Fee is non-refundable.* Initial: \_\_\_\_\_

### I have read the above Financial Agreement and agree to its terms:

Father's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Mother's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Reference Form Reminders

**ALL NEW FAMILIES OR FAMILIES WHO HAVE CHANGED CHURCHES IN THE LAST YEAR: Please check below after reading:**

- Yes, we have given our **Pastoral Reference form** to our Pastor since we are new to our church in the last year or we are new to NSCA in 2018-2019. We understand that **enrollment cannot happen until this paper is completed and returned to NSCA.**

**NEW FAMILIES WITH 2-10<sup>th</sup>-GRADE APPLICANTS: Please check below after reading:**

- Yes, we have given our **Academic Reference form to our child's most recent teacher.** We understand that enrollment cannot happen until this paper is completed and returned to NSCA. If child has only been home-schooled, please give the form to a music, art or sports instructor.

**Once the Academic and Pastoral Reference forms are turned in:**

- High School student/family interviews will be scheduled (enrollment is not determined until after the interview).
- Middle School student/family interviews will be scheduled (enrollment is not determined until after the interview)
- Elementary family interviews may be scheduled (enrollment is not determined until after the interview)



# Mission, Vision and Ministry Values/ Agreements for your records

## MISSION STATEMENT

Reaching neighbors, nations & generations with the good news of Jesus Christ's love and power.

## VISION STATEMENTS

REACH UP to God through celebrative, victorious praise, intimate, passionate worship, and fervent, faith-filled prayer, that we would come to honor and know God for who He is and seek God for what He desires to do in us and through us. (Acts 2:42-47)

REACH IN to one another through caring and committed discipleship, so that each person at New Song will receive the nurturing and equipping they need to carry out the task of living for Christ in the world. (Acts 2:42-47; Ephesians 4:11-16; 1 Corinthians 12:24-26; 1 Peter 4:8)

REACH OUT to Christ's body and the world through unified, interdenominational, local and world evangelization, that we would make disciples of all neighbors and nations according to Christ's command. (Matthew 28:18-20; Mark 16:15; Luke 24:46, 47)

## MINISTRY VALUES

1. The Ministry of Prayer & Praise
2. The Ministry of Evangelism & Making Disciples
3. The Ministry of Developing Leaders
4. The Ministry of Multiplying Covenantal Community
5. The Ministry of Compassion and Justice

## FINANCIAL AGREEMENT

### Fees

Students registering before June 15 must pay the New Student Application and Registration fees at the time of registration.

Supply Fees may be paid between the time of registration and June 15. Any fees not paid by June 15 will be automatically drafted from your account on June 15.

Students registering after June 15 must pay New Student Application, Registration, and Supply fees at the time of registration in order to be enrolled.

### Mid-Year Enrollment

Students enrolling in August, September and October:

- Pay full Supply Fees, which are due at the time of registration
- Pay the full yearly Tutorial Fee amount distributed evenly over the months remaining until the end of the school year

Students enrolling in November and December:

- Pay full Supply Fees, which are due at the time of registration
- Pay prorated yearly Tutorial Fee amount distributed evenly over the months remaining until the end of the school year

Students enrolling after Christmas Break:

- Pay half Supply Fees, which are due at the time of registration
- Pay prorated yearly Tutorial Fee amount distributed evenly over the months remaining until the end of the school year

### Tutorial Fee Payments

Automatic Bank Draft (ACH Debit) is required for monthly Tutorial Fee payments. Drafts will be processed on your choice of either the 1st or 15th of each month (August through May).

Any bank fees incurred by NSCA for ACH Debits returned as unpaid will be assessed to your customer account.

If your ACH Debit is returned as unpaid, NSCA will re-debit your account for the Tutorial Fee plus bank fee within three business days after receiving the return notice.

### Student Early Withdrawal

If a student withdraws before the NSCA school year begins, school fees already paid (Application, Registration, Supply and Tutorial fees) are non-refundable.

If a student withdraws after the NSCA school year has begun but before October 31, 75% of the remainder of the first semester (August - December) Tutorial Fee will be due.

If student withdraws after October 31, 75% of the remainder of the full year Tutorial Fee (August-May) will be due.

### Pre-paid Tutorial Fee Refunds

If a student withdraws before August 1, 75% of pre-paid Tutorial Fee is refundable.

If a student withdraws between August 2 and beginning of the NSCA school year, 50% of pre-paid Tutorial Fee is refundable.

If a student withdraws after the NSCA school year begins, pre-paid Tutorial Fee is non-refundable.

## RELEASE FORM

"In the event my child becomes seriously ill or injured while on the New Song Christian Fellowship (NSCF) campus or while attending a related event, I agree that the NSCF authorities shall first make an effort to contact the responsible parent or guardian. If the student's parent or guardian cannot be reached or if NSCF authorities believe my child's condition requires emergency medical attention, NSCF authorities will use their own discretion in contacting a properly licensed and practicing physician and will follow his/her instructions. If, in the opinion of a properly licensed practicing physician, my child needs medical or surgical services which require my consent before being supplied and I cannot be reached, I hereby authorize, appoint and empower the NSCF authorities to furnish on my behalf such written or oral authorization as may be required. Further, I release the NSCF and Foursquare Church employees, trustees and New Song Christian Fellowship and Academy from any liability which may arise from the giving of such authorization, it being my desire that my child be furnished with such medical or surgical services as soon as reasonably possible after the need arises. I understand that NSCA is not an allergy-free environment. I understand that Epi Pens will be administered by NSCF staff or parent volunteers because no registered nurse is on campus. I grant permission for my child to be on campus and attend all off-site events, and I grant permission for my child to be allowed to ride in a vehicle of another parent or staff member without liability to the driver, to NSCF or Foursquare and its staff. Also, the image or voice of my child may be published in yearbooks, school web-sites or printed materials without liability.

## PARENT AGREEMENT

- I/We commit to fulfill my Financial Agreement including in the event of early withdrawal. I will pay all Tutorial and other fees on time.
- I/We commit to help my child complete all assignments and special projects (e.g., Science Fair).
- I/We commit to support the vision, purpose and values of New Song Christian Fellowship.
- I/We commit to register my child(ren) with an umbrella school program of my choice.
- I/We commit to attend NSCA Parent Meetings/Teacher Conferences as requested.
- I/We commit to support and uphold the authority of the faculty and staff of NSCA.
- I/We commit that my family will be regular attenders at a life-giving, Bible-believing church.
- I/We commit to purchase the books and materials needed for all classes.
- I/We commit our family to participate in volunteer service to NSCA.

I/We understand that completing this application does not guarantee enrollment at NSCA.

## UMBRELLA SCHOOL AGREEMENT

NSCA students must be registered with a valid, State of Tennessee-approved umbrella school per the Tennessee Home School law (Tennessee Homeschool Annotated 49-6-3050).

NSCA is a ministry of New Song Christian Fellowship, a chartered Foursquare Church. NSCA is not a school and does not maintain permanent records or provide standardized testing. As such, you, the parent(s), are responsible to keep permanent records and make arrangements for standardized testing for your child(ren). The umbrella school will keep the permanent records for student(s). Progress reports issued by NSCA become the sole property of the parent. It is the parent's responsibility to report all educational information to the umbrella school. The State of Tennessee requires all students between the ages of 6 and 18 to be enrolled with an umbrella school.

**Your signature on your application is your legal agreement to the above, including the Schedule of Fees. It is the parent's responsibility to keep all dates and deadlines. Please make a copy of your application before turning it in so that you have the needed dates and agreements in the application.**



# PreK Questionnaire

*PreK students must be age four (4) by July 1.*

Student Name: \_\_\_\_\_ Birthdate: (dd/mm/yy): \_\_\_\_\_

The following questions are simply for us to get to know your child's needs. Your honest answers do not determine enrollment. Please complete this form for each PreK child you are enrolling.

	Never			Always	
	1	2	3	4	5
<b>My child:</b>					
Is around other children in a learning environment (pre-school/church).					
Can sit still for 10-15 minutes.					
Is learning not to interrupt and to wait their turn.					
Is independent in the bathroom unless a button or zipper gets stuck.					
Is able to follow 2- 3-step directions (hang up your coat & put away your shoes).					
Lays down daily for a rest-time.					
Is beginning to understand how their words/choices hurt or help people.					
Does not usually cry when left with trusted people.					
Has age-appropriate experience using scissors, glue and markers.					
Has age-appropriate experience with dressing themselves and basic hygiene.					
Is very set in their ways and likes everything to run on a tight schedule.					
Has been learning Bible stories weekly at home.					
Can play independently for 30+ minutes.					
Can be fully trusted to run an errand in the house or yard.					
Has 60 or more minutes of TV time a day.					
Responds well to discipline and is usually teachable.					
Demands their way when playing with siblings or peers.					
Is shy and does not talk to new people (can hide behind adults in new settings).					
Is able to read non-verbal cues to how others are feeling (i.e.: identifies basic emotion).					
Loves using craft supplies.					
Loves being active outside or indoors.					
Loves being read to and can sit quietly through a 20-minute story.					
Can generally retell what the story was about after finishing a book.					
Does a good job at obeying right away so I rarely have to repeat myself.					
Recovers from disappointments well.					
Can easily be persuaded by friends to do things they're not allowed to do.					
Gets very upset if they do not win a game or contest.					



## Suggested Umbrella Schools

Please note: The State of TN requires that all homeschool students must be registered with an umbrella school of their choice within two weeks of withdrawing from their previous school. Following is a partial list to assist you with this process. For further information on this and other homeschooling legal issues, please refer to the Middle Tennessee Home Education Association website [www.mthea.org](http://www.mthea.org).

<p>Aaron Academy          650 Nashville Pike, Suite 6A          Gallatin, TN 37066          Phone 615/452.4700          Fax 615/452.7700          Contact: Wanda Sherrill, registrar  <a href="http://www.aaronacademy.com">www.aaronacademy.com</a></p>	<p>Grace Christian Academy Umbrella Program          3279 Southall Rd.          Franklin, TN 37064          Contact: Robin Spychalski  <a href="mailto:gcaumbrella@gcalions.com">gcaumbrella@gcalions.com</a></p>
<p>The Comenius School          An Umbrella and Tutorial Arm of Franklin Classical School          408 Church Street, 2nd Floor, Franklin, TN 37064          Mailing Address: P.O. Box 1601, Franklin, TN 37065          Phone 615/528.3778          Fax 615/528.9432  <a href="mailto:info@thecomeniusschool.com">info@thecomeniusschool.com</a>          Contact: Sherri Chapman  <a href="http://www.thecomeniusschool.com">www.thecomeniusschool.com</a></p>	<p>Heritage Christian Academy Umbrella Program          P.O. Box 1135          Mt. Juliet, TN 37121          Phone 615/754.7946          Contact: Katrina Hagerty  <a href="http://www.heritage-christian-academy.com">www.heritage-christian-academy.com</a></p>
<p>Family Christian Academy          925 Industrial Drive          Old Hickory, TN 37138          Phone 615/847.3999          Fax 615/827.2217          Contact: Belinda Scarlotta  <a href="http://www.familychristianacademy.com">www.familychristianacademy.com</a></p>	<p>Home Life Academy          P.O. Box 11688          Jackson, TN 38308          Phone 888/560.0774          Phone 901/380.9220          Fax 901/384.0731  <a href="http://www.homelifeacademy.com">www.homelifeacademy.com</a></p>
<p>Franklin Christian Academy Umbrella Program          818 Olde Charlotte Pike East          P.O. Box 157          Franklin, TN 37065          Phone 615/599.9229  <a href="http://www.franklinchristianacademy.org">www.franklinchristianacademy.org</a></p>	



**A Note to the Pastor**

NSCA is an outreach ministry of New Song Christian Fellowship. As such, we seek to partner with Christian homeschooling families for the purpose of Christian discipleship and excellence in education. We require all of our families to be regular attenders of a life-giving, Bible-believing church. As a part of the application process, we ask that you complete this reference form providing us with information concerning this family and their desire to grow spiritually. Your frankness and completeness will help tremendously as we look to partner with families who are known by the local church and serve in the body of Christ. If you wish to give additional information, please provide it on a separate sheet of paper. Thank you for your time.

**PLEASE MAIL, FAX OR EMAIL DIRECTLY TO:** **New Song Christian Academy**  
 316 Southgate Ct., Brentwood, TN 37027  
 Fax: 615/661.0928 | Email: info@newsongnashville.com

**Applicant Family**

Family Name:

Church Name:

Attended since:

**Questions**

How long have you known this family?

Relationship?

How well do you know this family?  Very Well  Fairly Well  Casually  Newly Introduced

At what level is the family involved in church activities?

Attends weekly and volunteers  Attends weekly  Attends twice a month  Attends less than twice a month  Never attends

What do you consider the strengths of this family?

Do you have reservations concerning any of the following for this family? Check all that apply if "yes."

- |  |  |
|--|--|
| <input type="checkbox"/> Time Management       | <input type="checkbox"/> Special Circumstances |
| <input type="checkbox"/> Christian Character   | <input type="checkbox"/> Relationships         |
| <input type="checkbox"/> Respect for Authority | <input type="checkbox"/> Emotional Stability   |
| <input type="checkbox"/> Regular Attendance    | <input type="checkbox"/> Other: _____          |

If you checked "yes" to any of the above, please explain below or write "please call" if you prefer to discuss your concerns:

Pastor Name:

Position/Title:

E-mail:

Phone:

Signature:

Date:







# 2<sup>nd</sup> - 10<sup>th</sup>-Grade Academic Reference

(For all new students + all rising 6<sup>th</sup> - and 9<sup>th</sup>-grade students)

**A Note to the Teacher**

NSCA seeks to partner with Christian homeschooling families for the purpose of Christian discipleship and excellence in education. As a part of the application process, we ask that you complete this reference form providing us with information concerning this family and their desire to grow academically and socially. Your frankness and completeness will help tremendously as we attempt to evaluate this applicant's readiness for our program. If you wish to give additional information, please do so on a separate sheet of paper.

**PLEASE MAIL, FAX OR EMAIL DIRECTLY TO:**    **New Song Christian Academy**  
 316 Southgate Ct., Brentwood, TN 37027  
 Fax: 615/661.0928 | Email: info@newsongnashville.com

**Applicant Family**

Family name: \_\_\_\_\_

School/Tutorial: \_\_\_\_\_ Grade level(s) attended: \_\_\_\_\_

**Questions:**

How long have you known this family? \_\_\_\_\_ Relationship? \_\_\_\_\_

How well do you know this applicant?  Very Well     Fairly Well     Casually     Newly Introduced

At what level is the family involved in school activities?  Extremely Involved     Involved     Occasionally     Never

At what level is the applicant attentive and participatory in the classroom?  Extremely     Fairly     Occasionally     Never

Is the applicant motivated academically?  Yes     No    Explain: \_\_\_\_\_

Is the applicant motivated socially?  Yes     No    Explain: \_\_\_\_\_

Is the applicant able to read/write at his/her grade level?  Yes     No    Explain: \_\_\_\_\_

Is the applicant able to read/write at his/her grade level?  Yes     No    Explain: \_\_\_\_\_

Please rate the following on a scale of 1-10 with 10 being "above excellent" and 1 being "extremely poor":

_____ Time Management	_____ Academic Ability
_____ Character/Integrity	_____ Social Interactions
_____ Respect for Authority	_____ Emotional Stability
_____ Personal Care/Hygiene	_____ Effort/Quality of Work
_____ Reaction to Setbacks	_____ Works Independently
_____ Parent Involvement	_____ Response to Correction
_____ Parent Disposition	_____ Parent Partnership

Are there any areas of concern (academically, emotionally and/or behaviorally)? Please explain:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Teacher Name: \_\_\_\_\_ Position/Title: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_





# 2018-19 Bank Draft Form

This form is for all families and **must be submitted each year with your application.**  
**Delay in submitting this form may cause delay in enrollment.**

**Please select the day you prefer to have your Tutorial Fee debited from your account:**

1<sup>st</sup>     15<sup>th</sup>    (If unchecked, payment will be deducted on the 1<sup>st</sup>)

**Please also automatically debit Supply Fees on June 15 (Supply Fee Due Date)**  
**Any Supply Fees not paid by the due date will be automatically debited on June 15.**

I (we) hereby authorize New Song Christian Fellowship, hereinafter called COMPANY, to initiate debit entries to my (our) Checking Account indicated below and the depository names below, hereinafter called DEPOSITORY, to debit the same to such account.

Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_  
City: \_\_\_\_\_ State, Zip: \_\_\_\_\_  
Transit (Routing) No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

This authority is to remain in full force and effect until COMPANY and DEPOSITORY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.

**Printed Name(s):** \_\_\_\_\_  
**Signature:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**I would like a copy of my Tutorial Fees invoice emailed to me monthly as a reminder of this automatic debit to my account. (Invoices are emailed approximately 15 days before tutorial fees due date.)**

The following general directions are offered to promote accuracy and standardization for authorization requirements:

- Account numbers and transit/routing numbers must be accurately stated.
- Date and signature are required.
- When the authorization is directed to a savings account, the authorizer(s) should so indicate. NOW accounts and share draft accounts are transaction accounts within the broad category of demand accounts.

**REQUIRED FOR ALL FAMILIES: Attach a voided check below or a bank letter (not a deposit slip)**



**2nd-5th Grade**

<b>Time</b>	<b>Tuesday</b>	<b>Thursday</b>
8:30-8:45	Homeroom	Homeroom
8:45-9:15	Chapel	Life Group
9:20-10:10	Bible 2A Art 2B Creative Writing 3A Science 3B History 4A Science 4B LA 5A Spanish 5B	Bible 2A Creative Writing 2B Art 3A Science 3B History 4A Science 4B LA 5A Spanish 5B
10:15-11:05	Creative Writing 2A Spanish 2B History 3A Art 3B Spanish 4A Bible 4B Science 5A LA 5B	Art 2A Spanish 2B History 3A Creative Writing 3B Spanish 4A Bible 4B Science 5A LA 5B
11:10-12:00	Spanish 2A Bible 2B Science 3A History 3B Art 4A Creative Writing 4B Bible 5A Science 5B	Spanish 2A Bible 2B Science 3A History 3B Creative Writing 4A Art 4B Bible 5A Science 5B
12:00-12:40	Lunch/Recess	Lunch/Recess
12:45-1:35	History 2A Science 2B T Bible 3A Spanish 3B Bible 4A Spanish 4B N History 5A Art 5B	History 2A Science 2B Bible 3A Spanish 3B Bible 4A Spanish 4B Art 5A TN History 5B
1:40-2:30	Science 2A History 2B Spanish 3A Bible 3B Science 4A History 4B Spanish 5A Bible 5B	Science 2A History 2B Spanish 3A Bible 3B Science 4A History 4B Spanish 5A Bible 5B

**6th-8th Grade**

Time	Tuesday	Thursday
8:15-8:25	Homeroom	Homeroom
8:30-9:15	Bible	Life Group or Chapel
9:20-10:10	Language 6 History 7 Science 8	Language 6 History 7 Science 8
10:15-11:05	History 6 Science 7 Language 8	History 6 Science 7 Language 8
11:10-12:00	Science 6 Language 7 History 8	Science 6 Language 7 History 8
12:00-12:40	Lunch	Lunch
12:45-1:35	Algebra 1/2 Art A Spanish 1 Study Hall A	Algebra 1/2 Art A Spanish 1 Study Hall A
1:40-2:30	Art B Math 7/6 Spanish 3 Study Hall B Yearbook	Art B Math 7/6 Spanish 3 Study Hall B Yearbook
2:35-3:30	Algebra 1 Art C Spanish 2 Study Hall C	Algebra 1 Art C Spanish 2 Study Hall C

**9th-10th Grade**

Time	Wednesday	Friday
8:15-9:00	Bible	Bible
9:05-10:00	World Geography English 2	World Geography English 2
10:05-11:00	English 1 World History	English 1 World History
11:05-12:00	Algebra 1 Physical Science	Algebra 1 Physical Science
12:00-12:30	Lunch	Lunch
12:35-1:30	Biology Geometry Study Hall A	Biology Geometry Study Hall A
1:35-2:30	Spanish 1 Speech 1 Study Hall B	Spanish 1 Speech 1 Study Hall B
2:35-3:30	Health and Wellness Spanish 2 Study Hall C	Health and Wellness Spanish 2 Study Hall C